

# **Tuition Schedule**

Sept 2015- August 2016

Incy Wincy Dragons	5 – 12 months	
Itty Bitty Dragons	12 – 18 months	
Discovery Dragons	18 - 30 months	

Time	Monthly Rates	1 Day	2 Days	
3:00pm – 3:45pm	Incy Wincy Program Every Friday	\$200	2 months	
4:00pm – 4:45pm	Itty Bitty Program Every Friday	\$200	2 months	
3:30pm – 4:45pm	Discovery Program  Mon & Wed &/or Tu & Thur		\$500	2 months

### **LITTLE KNIGHTS - Parent & Me Classes**

- Incy Wincy Dragon Program (5 -12 months). Every Friday from 3:00-3:45pm. \$200 per two month session.
- Itty Bitty Dragon Program (12-18 months). Every Friday from 4:00-4:45pm. \$200 per two month session
- Discovery Dragon Program (18 30 months). Monday & Wednesdays or Tuesdays & Thursdays from 3:30pm-4:45pm.
   \$500 per 2 month session).

#### **Policies**

- Hours of operation: Mon-Fri: 8:00am-6:00pm. We are a year round program. We do not pro-rate for any vacations, absences due to sickness, public holidays or Little Knight holidays.
- Little Knights is closed a week in July & August for staff Development & training, two weeks over Christmas/New Year & one week Spring Break (March/April). Please refer to Little Knights Calendar for specific dates of school closures.
- Your child will not be enrolled without completed Little Knights Registration Packet and paid tuition fees.
- You must sign your child in/out every day. Forgetting to do so incurs a FSO (Failed Sign In/Out) \$10 fee per occurrence.
- All requests to change schedule must be submitted in writing 15 days prior, or you will be billed for your child's regular monthly tuition.
- No refunds on any part of unused tuition, registration or other fees.
- To sign up for automatic payments please submit a VOID check & Electronic Funds Transfer Authorization Form.
- Please make all checks out to Little Knights.
- PLEASE REFER TO ADMISSIONS AGREEMENT FOR ALL OF LITTLE KNIGHTS POLICIES.

#### Late Fees

- Tuition is due on the 1<sup>st</sup> of the month. There is a 5 day grace period. A \$25 late payment fee will apply if tuition is not received by 5pm on the 5<sup>th</sup> of each month. A \$10 per day late fee will apply thereafter until paid in addition to the monthly tuition.
- Three late fee notices, will result in termination

# **Wait List**

• One time wait list application fee of \$50. If you wish to be put on our waitlist fill out an online interest form and submit with your payment. You will be notified by email information on our classes, open house and upcoming events.

## Cancellation/Termination of Enrollment -

In the event that you need to withdraw your child from our program, we require 15 days written notice. If less than 15 days is given you will be billed your regular monthly tuition. No exceptions.

If you have any questions please contact us at 323-662-2663 or info@littleknightsla.com

#### ENROLLMENT INTO THE LITTLE KNIGHTS PROGRAM DOES NOT GUARANTEE PLACEMENT INTO CAMELOT KIDS PRESCHOOL.